

**Decision Maker:** Executive

**Date:** 9<sup>th</sup> JANUARY 2013

**Decision Type:** Non-Urgent Executive Key

**Title:** **MATTERS ARISING FROM PREVIOUS MEETINGS**

**Contact Officer:** Lynn Hill, Democratic Services Officer  
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**Chief Officer:** Director of Resources

**Ward:** N/A

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1. Reason for report

- 1.1 The Executive has adopted a similar style to the PDS Committees of having a report on matters arising on the minutes from previous meetings. Appendix 1 updates members on matters arising from previous meetings.
- 1.2 To confirm the appointment of a replacement member on the Special Educational Needs (SEN) Working Party.
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2. **RECOMMENDATION(S)**

- 1) **The Executive is invited to consider progress on recommendations made at previous meetings; and**
- 2) **Confirm the appointment of Councillor Roger Charsley as a member of the SEN Working Party in place of Councillor Nicky Dykes.**

### Corporate Policy

1. Policy Status: Existing Policy: The Executive receives an update on matters arising from previous meetings at each meeting.
  2. BBB Priority: Excellent Council
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### Financial

1. Cost of proposal: No Cost:
  2. Ongoing costs: N/A
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £320,320
  5. Source of funding: Existing 2012/13 budgets
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### Staff

1. Number of staff (current and additional): There are 8 posts (7.22 fte) in Democratic Services
  2. If from existing staff resources, number of staff hours: Monitoring the Executive's matters arising takes at most a few hours per meeting.
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### Legal

1. Legal Requirement: Non-Statutory - Government Guidance:
  2. Call-in: Not Applicable:
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of Executive Members
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

At its meeting on 23<sup>rd</sup> May 2012 the Executive confirmed the appointment of various Working Parties including the SEN Working Party when Councillor Nicky Dykes was appointed as a member. The Leader of the Council appoints the Executive members to serve on the Working Party and invites other Councillors to serve on it. Councillor Dykes has recently resigned from the Working Party and a replacement member, Councillor Roger Charsley, has been invited to take up membership which the Executive is requested to confirm.

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Executive Minutes